
Miscellaneous Charges 2010 01

Industry Affairs
September 2009



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[MISC 2010 01]
Valid from January 1st 2010 – December 31st 2010

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Introduction

This booklet summarises the main non-aeronautical charges for Dublin Airport.

- The charges in this document apply from January 1st 2010 to December 31st 2010.
- All charges in this booklet are set out in euro.
- All charges in this booklet are annual charges unless stated otherwise.
- Value Added Tax (VAT) will be applied to charges at the prevailing rates of Irish VAT where applicable. All charges listed in this booklet exclude VAT.
- All users must observe Dublin Airport's Terms and Conditions of operation at the airport. Specifically, users are obliged to abide by the specified Financial, Insurance and Information terms. In particular where specified it will be necessary for customers to provide a valid purchase order in advance.
- Details of Dublin Airport's airport charges as well as the Terms and Conditions of operation may be found on the airport charges pages of the Dublin Airport website (www.dublinairport.com).
- Information on charges not listed in this document such as Dublin Airport property rentals can be obtained on request from Dublin Airport.
- The company reserves the right to vary the terms, conditions and charges at any time. A minimum of 1 calendar month's notice on the Dublin Airport website (www.dublinairport.com) will normally apply.
- Inter alia, Sections 39, 40 and 41 of the Air Navigation and Transport (Amendment) Act 1998 apply.
- General enquiries regarding miscellaneous charges can be sent to: apcadmin@daa.ie or 353 1 814 5829

1 Operational

1.1 Access Permits:

All personnel working at the airport are required to hold a valid airport access identity/security permit (that is essentially an I.D. card) with the bearer's photo & details stored on it. A permanent access permit is valid for 29 months and an escorted pass is valid up to a maximum of 3 days. Where permit replacement is necessary due to normal wear and tear, and the original permit is returned, no charge will be levied for access permit re-issue.

Service	Charge €	Description
Access Permit	19.60	Per Permit
Replacement of Lost Permit	48.90	Per Permit
Escorted Pass	4.50	Per Pass

Note: Companies operating at the airport may specify that the permit-holder pay the charge for replacement of a lost access permit.

For compliance reasons Dublin Airport may insist that a fully refundable deposit be paid at the time of issuance of the access permit. The deposit will be returned when the access permit is physically returned to the Dublin Airport - Access & ID Centre. This should happen within 1 month after the contract of employment between the employee and the employer is terminated.

Service	Charge €	Description
Access Permit Deposit	30.00	Per Permit

Note: Companies operating at the airport may specify that the permit-holder pay the fully refundable deposit for his/her access permit.

All enquiries can be addressed to:

Vincent McGrath, Access Control Manager
vincent.mcgrath@daa.ie

Phone 353 1 814 4270

1.2 Vehicle Permits:

An annual charge applies for vehicles operating airside. A permit is valid for 24 months from date of issue. Private vehicles will not be permitted airside.

Service	Charge €	Description
Liveried Vehicle	29.40	Per Permit
Replacement of lost disk	49.00	Per Permit

All enquiries can be addressed to:

John Cahalan, Head of Airside Operations
john.cahalan@daa.ie

Phone 353 1 814 4091

1.3 Vehicle Escorts:

Mandatory vehicle escorts are required in circumstances where airport users are not authorised/insured to operate in airside areas. At other times users may ask for vehicle escorts to supplement their own operations (i.e. to provide extra security personnel). Customers are requested to contact the Airport Police in advance for such escorts.

Service	Charge €	Description
Vehicle Escort	49.00	Per APF vehicle hour (or part thereof)

Note: A valid purchase order shall be supplied where vehicle escort services are requested in advance.

If a second or third officer is required, an additional charge is levied based on the number of officers required as per the following:

Service	Charge €	Description
Airport Police Escort	32.90	Per APF officer hour (or part thereof)

Note: No charge will apply in respect of airport police vehicles and airport police officers attending emergencies.

All enquiries can be addressed to:

Tom O'Rourke, Chief Airport Police Officer
capo@daa.ie

Phone 353 1 814 4291

1.4 Aircraft/Tug Escorts

The Airside Management Unit (AMU) provide a 'Follow me' escort service when requested to do so, which may include the movement of aircraft, or positioning of aircraft for the ground running of engines. This tug/aircraft escort includes the services of one officer and vehicle for a period of one hour or part thereof.

Service	Charge €	Description
Aircraft/Tug Escort	49.00	Per AMU vehicle hour (or part thereof)

All enquiries can be addressed to:

JB Bannon, Airside Safety Manager
john.bannon@daa.ie

Phone 353 1 814 5846

1.8 Fixed Electrical Ground Power:

Fixed Electrical Ground Power (FEGP) points are available on certain stands at the airport. The minimum charging period is 15 minutes.

Service	Charge €	Description
FEGP use*	6.00	Minimum charge
FEGP use after 15 minutes*	0.40	Per minute

*This charge is zero rated for VAT

Note: that the FEGP service outlined above is not currently billed. However, the DAA will notify airport users at least two months prior to generating invoices for FEGP usage and set out the basis for tracking and recording FEGP utilization.

All enquiries can be addressed to:

John Cahalan, Head of Airside Operations
john.cahalan@daa.ie

Phone 353 1 814 4091

2 Environmental

2.1 Aircraft Sewage Disposal:

Facilities for the removal of aircraft sewage are available. The total annual charge will be recovered from users of the airport, based on users' profile in the previous year. Users will be notified of their constituent charge on an annual basis in February, once the previous year's data has been reviewed. This charge includes an administration charge and the costs associated with the wear and tear of the sewage disposal system.

Service	Charge €	Description
Total fee in 2010 (all users)*	33,960.00	

*This charge is zero rated for VAT

All enquiries can be addressed to:

Paul Begg, Engineering Manager
paul.begg@daa.ie

Phone 353 1 814 4496

2.2 Spillage Clean-up:

These charges are designed to encourage users to minimise environmental damage and assist in the conservation of the environment. Airlines, ground handlers, tenants or concessionaires causing, permitting or failing to report spillages will be liable for the full costs of clean up and disposal or making good any damage caused (this includes all remediation, clean-up and associated costs for example: consultancy, testing, monitoring, administration etc.) under the "Polluter Pays" principle. A minimum fee applies in all cases and further fees will be charged at labour rates plus materials.

Service	Charge €	Description
Minimum call-out charge	260.00	Per spillage

The minimum fee includes the use of one sweeper truck, one bag of dry oil and one hour's labour. Should extra equipment, labour and/or materials be needed, the following charges will apply:

Service	Charge €	Description
Sweeper truck/equipment	81.00	Per vehicle hour (or part thereof)
Bag of Oil Dri	9.39	Per bag
Oil Dri Bag Environmental Disposal	28.48	Per bag
Labour	22.50	Per hour (or part thereof)
Sample Water Analysis	120.00	Per sample analysed

Note: Any user responsible for recurring incidents due to neglect or wilful misconduct may be subject to additional charges.

Charges for breaches of environmental legislation and/or the DAA's Environmental Standardisation Document for fly-tipped waste outlined above are separate from the DAA miscellaneous charges for the lifting & disposal of waste, spillage-clean up and associated costs, and they do not remove from the operator the responsibility of properly dealing with any remediation. The polluter must pay for all remediation clean up and associated costs (for example: consultancy, testing, monitoring, administration etc.).

All enquiries can be addressed to:

Airside:

John Cahalan, Head of Airside Operations
john.cahalan@daa.ie

Phone 353 1 814 4091

Landside:

All enquiries can be addressed to:

Denise McGrath, Environment/Sustainability Manager
denise.mcgrath@daa.ie

Phone 353 1 814 4152

Charges for breaches of Dublin Airport Waste Regulations

Breaches of environmental legislation and regulations must be deterred. The following charges for breaches of the airport authority's waste regulations are designed to encourage the compliant management of waste and therefore enhance and protect the environment promoting safety.

Service	Charge €	Description
1 st breach*	0.00	Per the 1st Incident (notification of incident)
2 nd breach*	75.00	Per the 2 nd incident
3 rd breach*	175.00	Per the 3 rd incident
4 th breach*	275.00	Per the 4 th incident
5 th breach* (& subsequent breaches)	525.00	Per the 5 th (& subsequent incidents)

*This charge does not attract VAT

Note: The timeframe for counting the number of breaches commences on the date of issue of the first corrective action request. If no further breaches occur within 24 months, then the counter is reset.

When the first incidence of a breach by an operator of the Dublin Airport Waste Regulations is observed and/or reported, a written warning will be issued by the DAA Environment Department to the operator. This will provide an opportunity for the operator to address the non-compliance. Subsequent breaches of the Dublin Airport Waste Regulations will incur the charges outlined above.

The charges for breaches of Dublin Airport Waste Regulations outlined above are separate from the DAA miscellaneous charges for lifting & disposal of waste, and they do not remove from the operator the responsibility of properly dealing with any remediation. The polluter must pay for all remediation clean up and associated costs (for example: consultancy, testing, monitoring, administration etc.).

All enquiries can be addressed to:

Denise McGrath, Environment & Sustainability Manager Phone 353 1 814 4152
denise.mcgrath@daa.ie

2.5 Environmental Non-Compliance

It is the intention of the Dublin Airport Authority (DAA) to promote good environmental practice by all users operating within the Dublin Airport site. With this in mind, Dublin Airport has posted its environmental standards (contained in the DAA's Environmental Standardisation Document) on the Environment page of the Dublin Airport website. However, breaches of environmental legislation and regulations must be deterred and accordingly the following environmental non-compliance charges apply.

Section A – Emissions to Air or Water

Service	Charge €	Description
1 st breach	0.00	'Environmental Corrective Action Request' issued
2 nd breach (& subsequent breaches)*	550.00	Per incident

*This charge does not attract VAT

When the first incidence of a breach by an operator of the environmental legislation and/or the DAA's Environmental Standardisation Document, where emissions have occurred to air, or water systems (surface, foul, potable or groundwater) is observed and/or reported, a written warning will be issued by the DAA Environment Department to the operator in the form of a "Environmental Corrective Action Request". This will provide an opportunity for the operator to address the non-compliance.

For subsequent breaches of environmental legislation and/or the DAA's Environmental Standardisation Document, where emissions have occurred to air, or water systems (surface, foul, potable or groundwater), the relevant charge will be issued for each incident by the DAA Environmental Auditor/Environmental Manager. The timeframe for counting the number of breaches commences on the date of issue of the first "Environmental Corrective Action Request". If no further breaches occur within 24 months, then the counter is reset.

The charge for any breaches of environmental legislation and/or the DAA's Environmental Standardisation Document in relation to air or water outlined above is separate from the DAA miscellaneous charges for spillage clean-up and associated costs, and it does not remove from the operator the responsibility of properly dealing with any remediation. The polluter must pay for all remediation clean up and associated costs (for example: consultancy, testing, monitoring, administration etc.).

Section B – Other Environmental Non-Conformance

Service	Charge €	Description
1 st breach	0.00	'Environmental Corrective Action Request' issued
2 nd breach (& subsequent breaches)*	550.00	Per incident

***This charge (which is the maximum charge) does not attract VAT**

When the first incidence of a breach by an operator of the environmental legislation and/or the DAA's Environmental Standardisation Document in relation to other Environmental Non-Conformance is observed and/or reported, a written warning will be issued by the DAA Environment Department to the operator in the form of a "Environmental Corrective Action Request". This will provide an opportunity for the operator to address the non-compliance.

For further breaches of environmental legislation and/or the DAA's Environmental Standardisation Document, a charge may be issued up to but not exceeding the amount outlined above at the discretion of the DAA Environmental Auditor/Environmental Manager. The timeframe for counting the number of breaches commences on the date of issue of the first "Environmental Corrective Action Request". If no further breaches occur within 24 months, then the counter is reset.

The charge for any breaches of environmental legislation and/or the DAA's Environmental Standardisation Document in relation to other environmental non-conformance outlined above is separate from the DAA miscellaneous charges for spillage-clean up and associated costs, and it does not remove from the operator the responsibility of properly dealing with any remediation. The polluter must pay for all remediation clean up and associated costs (for example: consultancy, testing, monitoring, administration etc.).

All enquiries can be addressed to:

Denise McGrath, Environment & Sustainability Manager Phone 353 1 814 4152
denise.mcgrath@daa.ie

3 Training

3.1 Security Screening Training:

The DAA Safety, Security and Operational Compliance department can offer Department of Transport approved Security Screening Training as outlined below:

Service	Charge €	Description
Security Screening Training*	950.00	Per trainee (minimum 20 participants)

***This charge is exempt from VAT**

This basic induction program in Security Training is held on the airport campus during normal business hours from Monday-Friday over a 3 week period. Contact SS&OC on (01) 814 4811 to book places on this security screening program or email secbookings@daa.ie. A multi-group discount of 15% is available.

All enquiries can be addressed to:

Michael Byrne, APFS Manager & Administration Phone 353 1 814 1849
mick.byrne@daa.ie

3.2 Security Awareness Training:

National Civil Aviation Security regulations published by the Department of Transport require staff entering any security restricted area within an airport to be provided with security awareness training. This legislation effectively makes this security awareness training a pre-requisite for airport staff that enter the security restricted area i.e. to go airside. This training must be completed before applying for an airport access permit. The DAA Safety, Security and Operational Compliance department can offer Department of Transport approved training in this discipline on the airport campus as outlined below:

Service	Charge €	Description
Security Awareness Training*	130.00	Per trainee
	1,800.00	Per group (maximum 20 participants)

***This charge is exempt from VAT**

This DAA security awareness training is available every fortnight May-August (every second Tuesday) and once a month, every first Tuesday outside of this summer period. The course itself lasts approximately 4 hours and is usually a morning session. Contact SS&OC on (01) 814 4811 to book places on this security awareness program or email secbookings@daa.ie. A multi-group discount of 15% is available.

All enquiries can be addressed to:

Michael Byrne, APFS Manager & Administration Phone 353 1 814 1849
mick.byrne@daa.ie

3.3 Health and Safety Training:

The DAA Safety, Security and Operational Compliance department can offer industry certified training in a number of other competencies from the airport campus as outlined below:

Service	Charge €	Description
Manual handling*	80.00	Per trainee
	1,400.00	Per group (6 min-18 max)
Basic Life Support*	130.00	Per trainee
	1,500.00	Per group (6 min-12 max)
Occupational First Aid*	600.00	Per trainee
	4,800.00	Per group (6 min-12 max)

*This charge is exempt from VAT

The Manual Handling course lasts approximately 4 hour, the Basic Life Support course lasts 1 day and the Occupational First Aid course is held over 3 days. Contact SS&OC on (01) 814 4811 to book places on any of these programs or email secbookings@daa.ie. A multi-group discount of 15% is available.

All enquiries can be addressed to:

Michael Byrne, APFS Manager & Administration Phone 353 1 814 1849
mick.byrne@daa.ie

3.4 Fire Prevention Training:

To assist in the safe and efficient management of the ramp area, the Airport Fire and Rescue Service offers a range of training courses to airlines and airport operating companies on a single client basis. Note that additional costs associated with a client's specific requirements will be agreed in advance of any training provided. Parties requesting training must provide a valid purchase order in advance of the course(s) commencing.

The charges for attending the DAA courses are as follows:

Course	Charge €	Description
Pilot & Crew Practical Module in Training Aircraft*	75.00	Per trainee (minimum of ten)
Airport Fuelling Workshop*	95.00	Per trainee (minimum of ten)
Fire Safety & Fire Prevention Rig simulator Training*	1,000.00	Per session** (maximum of ten)

*This charge is exempt from VAT

**A session is defined of an integral training workshop incorporating briefings & tutorials for a duration of four hours

All enquiries can be addressed to:

Brendan Kavanagh, Airport Fire Prevention Officer Phone 353 1 814 4345
brendan.kavanagh@daa.ie

3.5 Airside Training:

To assist in the safe and efficient management of the ramp area, the Airside Training Unit offers a range of training courses, which involve either direct training by the Dublin Airport Authority (DAA) of customer employees, or the DAA training those nominated by their companies to become in-house trainers. DAA-trained trainers may instruct personnel in airside training disciplines for which they have been trained or approved subject to satisfactory annual audit by DAA.

The charges for attending the DAA courses are as follows:

Course	Charge €	Description
Instructor's Training*	430.00	Per instructor** trained by DAA
Aircraft Marshalling*	680.00	Per trainee
Airside Safety & Security*	105.00	Per trainee
Airside Safety <u>Refresher</u> Module*	29.00	Per trainee
Airfield & Radio Telephony*	138.00	Per trainee
Airside Driving*	138.00	Per trainee
Airside Driving <u>Refresher</u> Module*	29.00	Per trainee
Airbridge Operations*	680.00	Per instructor** trained by DAA
Airbridge Operations <u>Refresher</u> Module	29.00	Per trainee
Perimeter Road Operations	105.00	Per trainee
Perimeter Road Operations <u>Refresher</u> Module*	29.00	Per trainee
Designated Airside Escort Driver Training*	105.00	Per trainee

*This charge is exempt from VAT

The charges for training materials are as follows:

Service	Charge €	Description
Instructor's Multimedia*	138.00	Per course [USB (Flash Memory)+Notes]
Updated/RefresherMultimedia*	29.00	Per course [USB (Flash Memory)+Notes]

*Training materials provided on USB (Flash Memory) are liable for VAT

Note: Multimedia Training Course materials and notes provided by the DAA must be returned to the Airside Training Department immediately upon termination of employment.

** Instructors nominated by companies to be trained as Trainers must provide DAA Airside Training with their company (i.e. not personal or generic @yahoo - @eircom - @hotmail e-mail address etc.) as this will be necessary to promulgate information on updated & new procedures as well as new training materials as & when determined by DAA.

All enquiries can be addressed to:

Eoin Ryan, Team Leader Airside Training
eoin.ryan@daa.ie

Phone 353 1 814 1133

4 Facilities

4.1 Persons with Reduced Mobility (PRM) Service:

Under EC Regulation 1107/2006 the airport has responsibility for the facilitation of Persons with Reduced Mobility. The airport has engaged a third party to perform this service on its behalf based on a public tender process and levies a specific charge on air carriers to recover the costs of provision of these services in line with the regulation. The charge is levied on a departing passenger basis for all commercial passenger air services as set out below:

Service	Charge €	Description
PRM charge*	0.33**	Per passenger

*This charge is zero rated for VAT

**To be defined.

All enquiries can be addressed to:

Elizabeth Moore, Manager – Customer Relations
elizabeth.moore@daa.ie

Phone 353 1 814 4946

4.2 Customs and Border Protection (CBP) Pre-inspection:

Carriers bound for the United States may avail of passenger pre-inspection as part of a United States CBP pre-clearance inspection in Dublin. The DAA charge for the use of CBP pre-inspection facilities is set out below:

Service	Charge €	Description
CBP pre-inspection charge*	1.51	Per passenger

*This charge is zero rated for VAT

This CBP pre-inspection charge is distinct from any other pre-clearance charge(s) that may be levied by the US CBP agency on passengers travelling to the United States.

All enquiries can be addressed to:

Mark Kelly, Manager – Terminal Facilities
mark.kelly@daa.ie

Phone 353 1 814 5251

4.3 Customs and Border Protection (CBP) Pre-clearance:

The US CBP agency will provide carriers bound for the United States with US CBP pre-clearance facilities in Dublin Airport's new Terminal 2, due to open in 2010. These new facilities will offer US-bound passengers departing Dublin a range of additional services that can be completed prior to departure, including all customs, US immigration and agriculture clearance. The DAA pre-clearance charge (which is distinct from the DAA pre-inspection charge) for the use of CBP pre-clearance facilities at Dublin Airport is set out below:

Service	Charge €	Description
CBP pre-clearance charge*	7.50	Per passenger

*This charge is zero rated for VAT

This DAA CBP pre-clearance charge is distinct from any other pre-clearance charge(s) that may be levied by the US CBP agency on passengers travelling to the United States.

All enquiries can be addressed to:

Mark Kelly, Manager – Terminal Facilities
mark.kelly@daa.ie

Phone 353 1 814 5251

4.4 VIP Services:

Access to special facilities on departure and/or arrival at Dublin airport is subject to a range of charges based on the number of people involved and the access required. Any escorts related to private aircraft should be confirmed through VIP.

All enquiries can be addressed to:

Mary Leahy, Protocol Manager
mary.leahy@daa.ie

Phone 353 1 814 5549

4.5 Executive Lounge:

An executive lounge is available for use by passengers for up to three hours subject to payment of the following charge:

Service	Charge €	Description
Executive Lounge Service	20.99	Per passenger

All enquiries can be addressed to:

Mary Leahy, Protocol Manager
mary.leahy@daa.ie

Phone 353 1 814 5549

4.6 Terminal 1 Training/Conference Suites:

The Safety, Security and Operational Compliance department has one fully equipped training room, as well as two fully equipped meeting rooms available to rent on level 5 of Terminal 1 for training, presentations, meetings and other similar purposes. The training room comfortably holds 20 people while the meeting rooms can hold from 12-16 people. Training rooms may be rented on a daily (or part thereof) basis based on the provision of a valid purchase order in advance of the event concerned.

For information on availability and renting the rooms contact 353 1 814 4811.

Service	Charge €	Description
SS&OC Training Room	220.00	Per day
	140.00	Per ½ day
SS&OC Meeting Room	140.00	Per day
	80.00	Per ½ day
Corballis Meeting room	160.00	Per day
	100.00	Per ½ day

All enquiries can be addressed to:

Michael Byrne, APFS Manager Administration
Phone 353 1 814 1849
mick.byrne@daa.ie

4.7 Castlemoate House (CH) Training/Conference Centre Suites:

The Airside Training department has three large fully equipped training rooms, as well as three smaller fully equipped meeting rooms available to rent for training, presentations, meetings and other similar purposes. A training room comfortably holds 20 people in a "U" style format, or 40 in theatre style, while a meeting room can hold up to 10 people. In addition, there is free car parking on site. Rooms may be rented on a daily (or part thereof) basis, based on the provision of a valid purchase order (PO) in advance of the event concerned.

Service	Charge €	Description
CH Training Room	220.00	Per day
	140.00	Per ½ day
	60.00	Per evening
	20.00	Per hour
Catering (tea/coffee & lunch)	9.50	Per trainee per day

All enquiries can be addressed to:

Eoin Ryan, Team Leader Airside Training
eoin.ryan@daa.ie

Phone 353 1 814 1133

5 Technical/IT/Communications

5.1 Technical Call-Out:

The quoted charges for the call-out of a Dublin Airport technician do not include charges for vehicles, equipment and/or materials, which will be charged additionally if required. Charges for labour will be levied on an hourly basis, with a minimum charge for 1 hour. In respect of any request for technical assistance, the company requesting the call-out must provide a valid purchase order (PO) in advance. Calls outside the normal working day will attract additional charges.

Service	Charge €	Description
Technician call-out	46.00	Per hour or part thereof (materials extra)

All enquiries can be addressed to:

Paul Begg, Engineering Manager
paul.begg@daa.ie

Phone 353 1 814 4496

5.2 IT&T Engineer Call-Out:

This covers any calls to the Infrastructure Services Network maintenance service for an engineer call-out on weekends, bank holidays and on weekdays when the call out is required outside of normal working hours. The quoted charges for the call-out of a Dublin Airport IT&T engineer do not include charges for equipment and/or materials, which will be charged additionally if required. IT&T engineer call outs that take place between 09:00hrs – 17:00 hrs on a normal working weekday will not attract the IT&T Engineer call-out charges:

Service	Charge €	Description
Engineer call-out	135.00	Per IT&T engineer call out (materials extra)

All enquiries can be addressed to:

Andrew Murphy, Head of Airport IT&T
andrew.murphy@daa.ie

Phone 353 1 814 1612

5.3 IT/Communications:

The company offers a range of products covering voice and data services. In respect of any work/services requested a valid purchase order is required in advance. The schedule of installation and rental charges for the following services are detailed in the tables below:

Telephony Services

The schedule of installation and rental charges for the following services are detailed in the table below:

Service	Installation Charge €	Rental Charge per month €	Description
Initial Installation	151.20		Per line installed
Minor moves/alterations	151.20		Per Move/ Alteration
Analogue line		30.00	
Virtual phone		10.00	On same analogue
Digital line		30.00	
Quick dial	56.00		
Private Pin	56.00		
Standard Display	168.00		5-User programmable
Large Display	386.40		20-User programmable
Basic IP Handset	51.00	17.00	
Office IP Handset	112.00	37.33	
Advanced IP Handset	130.50	43.50	
Conference IP Handset	248.50	82.84	
Wireless IP Handset	300.00	55.00	

Notes:

- Hire of handsets and internal office cabling is dependent on the location and subject to an installation charge.
- Applications for ISDN lines must be made directly through Eircom.
- Application for any telephone lines or changes to phones within Dublin Airport must be made through the Job Control Office on 353 1 814 4555 & the required PO reference provided.
- A minimum notification of two weeks is required for the installation of new lines.
- All phones can have voicemail on request at no extra charge.
- Provision of IP telephone handsets is dependent on the location.

All enquiries can be addressed to:

Declan McCarthy, Head of Passenger Operations
declan.mccarthy@daa.ie

Phone 353 1 814 1608

Communications Infrastructure

The schedule of installation and rental charges for the following services are detailed in the table below:

Service	Installation Charge €	Rental Charge per quarter €	Description
Fibre Pair Internal	380.80	116.48	Within a building
Fibre Pair External	380.80	230.72	Between two buildings
2 Wire Internal Circuit	95.20	14.56	Within a building
4 Wire Internal Circuit	112.00	28.00	Within a building
2 Wire External circuit	95.20	41.44	Between two buildings
4 Wire External circuit	112.00	84.00	
RJ45 Outlet	464.80		
Rack Space per 2U (no AC)		57.14	
Per additional U		28.57	
Rack Space per 2U (with AC)		114.28	
Per additional U		57.14	
Cat 5 link	95.20		

Notes:

1. Customers are responsible for the maintenance of their own equipment.
2. The Communications Cabling Charges do not apply to analogue and digital lines from Dublin Airport's PABX as these services are charged at different rates- see telephony services.
3. An installation charge will apply for each RJ45 outlet. This charge is for:
 - a) A new outlet in an area where there is no structured (universal) cabling system in place.
 - b) An additional RJ45 outlet over and above the normal outlet density where there is a structured cabling system in place.
4. Where civil ducts are not in place or where duct capacity is not available, additional charges will apply. These charges will be agreed with the customer following a site survey and will require a valid purchase order from the customer to proceed with the installation requested.
5. Cat 5 link is the cost of providing a UTP patch lead(s) from customers' network equipment to a wall/floor port.

All enquiries can be addressed to:

Andrew Murphy, Head of Airport IT&T Phone 353 1 814 1612
andrew.murphy@daa.ie

Supplementary AOMIS Client Access

To supplement the standard Airport Operations System (AOS), AOMIS client personal computers are provided to customers on the basis that they will input information into the system. Where customers input information into AOS, the first two AOMIS client PC's are provided free of charge to offset this. For any additional PC clients required (in excess of 2) , or if customers require AOMIS workstations for information only the annual charge as outlined below applies for each additional PC requested by a client. This optional service includes the provision, installation, user training and maintenance of the system.

Service	Rental Charge per annum or part thereof €	Description
Provision of additional AOMIS PC	2,514.40	Per PC

All enquiries can be addressed to:

Andrew Murphy, Head of Airport IT&T Phone 353 1 814 1612
andrew.murphy@daa.ie

CCTV Systems

CCTV charges apply to the DAA provided CCTV system at Dublin Airport.

Service	Installation Charge €	Rental Charge per month €	Description
Fixed Camera	200.00	32.00	Camera exists
Fixed Camera	2,200.00	42.00	New Camera
PTZ (Pan Tilt Zoom) Camera	5,000.00	42.00	
Review workstation	4,377.61	72.00	
Review workstation with joystick controller	4,377.61	104.00	
CCTV storage per camera per day	POA	POA	

All enquiries can be addressed to:

Andrew Murphy, Head of Airport IT&T Phone 353 1 814 1612
andrew.murphy@daa.ie

LAN (10/100 port)

LAN charges apply to ports on the DAA converged LAN.

Service	Installation Charge €	Rental Charge per month €	Description
10 Mbit	83.00	41.50	
100 Mbit	83.00	83.00	

All enquiries can be addressed to:

Andrew Murphy, Head of Airport IT&T Phone 353 1 814 1612
andrew.murphy@daa.ie

WLAN

WLAN charges apply to the DAA provided WLAN.

Service	Installation Charge €	Rental Charge per month €	Description
Connection with no WiFi card	N/A	23.33	

All enquiries can be addressed to:

Andrew Murphy, Head of Airport IT&T Phone 353 1 814 1612
andrew.murphy@daa.ie

Radio

Radio charges apply to radios provided on the DAA provided trunked radio system.

Service	Installation Charge €	Rental Charge per month €	Description
Trunked Radio Connection	700	83.33	For setup and configuration of new group on existing DAA trunked radio system.
Handsets	1,000.00	15.00	For new radios on the DAA trunked radio system.

All enquiries can be addressed to:

Andrew Murphy, Head of Airport IT&T
andrew.murphy@daa.ie

Phone 353 1 814 1612

Television

Connection and rental charge for Television covers the physical cable connection, and any additional distribution equipment needed. This does not cover any satellite licence charges that may apply.

Service	Installation Charge €	Rental Charge per month €	Description
Connection	915.00	25.00	

All enquiries can be addressed to:

Andrew Murphy, Head of Airport IT&T
andrew.murphy@daa.ie

Phone 353 1 814 1612

6 Utilities

Charges for water, gas and electricity may be adjusted from time to time, based on supplied rates, VAT levels and include an administration charge. Rate changes are notified to customers on their monthly/bi-monthly bills, as they occur.

For the most up-to date information on the current utility charges please contact:

Paul Begg, Engineering Manager
paul.begg@daa.ie

Phone 353 1 814 4496

7 Commercial Property

7.1 Desk Rental Services

Check-In Desks may be rented on an annual or an hourly (or part thereof) basis.

Service	Charge €	Description
Check-In Desk	25,000.00	Per annum
Check-In Desk	30.00	Per hour (or part thereof)

Local authority rates for check-in desks are also applicable and collected by the DAA on behalf of the local authority. Separate invoices are issued by the DAA in respect of rates. Rate changes are notified to customers on their monthly/bi-monthly bills, as they occur.

All enquiries can be addressed to:

Commercial Property Manager

Phone 353 1 814 4236

7.2 Self-Service Kiosks

Designated areas for Self-Service Kiosks (SSKs) on DAA property may be rented on an annual basis.

Service	Charge €	Description
Designated area for SSK use	1,200.00	Per annum

The DAA reserves the right to collect rates on SSKs should they become subject to a local authority rates charge.

All enquiries can be addressed to:

Commercial Property Manager

Phone 353 1 814 4236

7.3 Office/Warehouse Rental:

The airport authority has a range of rental properties available.

All enquiries can be addressed to:

Commercial Property Manager

Phone 353 1 814 4236

8 Sundry

8.1 Ground Handling Administration:

All ground handlers are subject to an administration charge. New ground handling companies entering the market will be charged at the Initial Administration Charge level. Existing ground handling companies will be liable to the renewal charge.

Service	Charge €	Description
Initial administration charge	550.00	Per application
Renewal charge	275.00	Per application

All enquiries can be addressed to:

John Cahalan, Head of Airside Operations
john.cahalan@daa.ie

Phone 353 1 814 4091

8.2 Commercial Photography & Filming:

Approval must be obtained from the Dublin Airport Press Office to carry out photography, filming and/or sound recording for commercial TV programmes or cinema, or for advertising campaigns for third party products at Dublin Airport. The company seeking permission to do any of the above must provide a valid purchase order in advance. Usually a minimum of 24 hours advance notice is required for approval. The following charge will apply:

Service	Charge €	Description
Commercial fee	250.00	Per hour or part thereof

All enquiries can be addressed to:

Siobhan Moore, External Communications Manager
siobhan.moore@daa.ie

Phone 353 1 814 4108

8.3 Lost Property:

The Lost and Found Office is located adjacent to the Taxi Rank on the arrivals road at Dublin Airport. No liability is accepted for items damaged or destroyed while in the office.

Service	Fine €	Description
Lost property retrieval	6.00	Per item

***This charge does not attract VAT**

All enquiries can be addressed to:

Tom O'Rourke, Chief Airport Police Officer
capo@daa.ie

Phone 353 1 814 4291

9 Terms and Conditions

Details of the current Dublin Airport Terms and Conditions of use of airports in relation to all charges can be found on the Dublin Airport website at www.dublinairport.com. Such terms and conditions also apply specifically to the schedule of charges & fees set out in this document and are updated from time to time.