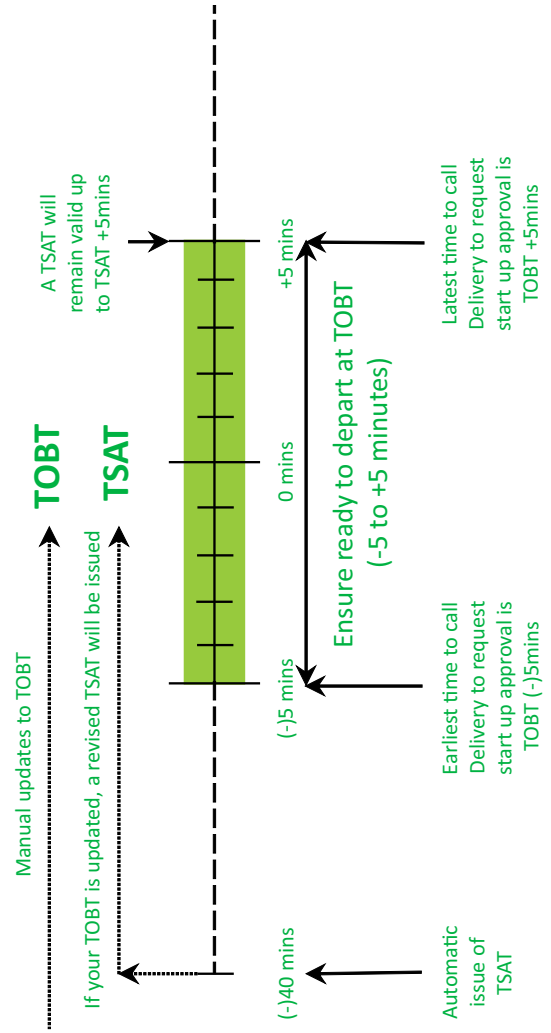


Acronyms:

- A-CDM:** Airport Collaborative Decision Making
- AIBT:** Actual In-Block Time
- AO:** Aircraft Operator
- AOBT:** Actual Off-Block Time
- ARDT:** Actual Ready Time (for Movement)
- ASAT:** Actual Start Up Approval Time
- ATOT:** Actual Take Off Time
- CTOT:** Calculated Take Off Time
- daa:** Dublin Airport Authority
- DPI:** Departure Planning Information
- EOBT:** Estimated Off-Block Time
- FUM:** Flight Update Message
- HA:** Handling Agent
- IAA:** Irish Aviation Authority
- MTTT:** Minimum Turn-round Time
- NMOC:** Network Manager Operations Centre
- PDS:** Pre Departures Sequencer
- SOBT:** Scheduled Off-Block Time
- TOBT:** Target Off-Block Time
- TSAT:** Target Start Up Approval Time
- TTOT:** Target Take Off Time
- VTT:** Variable Taxi Time

Process for Pilots:



It is vital that Pilots still call Delivery at TOBT +/- 5 minutes even if TSAT is outside this window



**A Pilots Guide to A-CDM
Dublin Airport**



Target Off Block Time

(TOBT):

- The time that an Aircraft Operator / Handling Agent (AO/HA) expects to be ready to leave their stand.
- First TOBT will be defaulted with the Estimated Off-Block Time (EOBT) at (-)90mins.
- TOBT's require updating if they differ by 5mins from the previous declared TOBT.
- TOBT can be adjusted as often as necessary until the TSAT has been issued, i.e. TOBT (-)40mins.
- Once the TSAT is issued at (-)40mins, the TOBT can be updated up to three times (up to a defined time before TSAT (to be determined)) without losing priority in the Pre-Departure Sequencer (PDS).
- If a fourth update is required the flights TSAT will be removed from the sequence and the flight will get re-sequenced.
- It is the responsibility of the AO/HA to communicate the most up to date TOBT to the pilot.
- Accurate and stable TOBT's enhance operations on ground as they provide all airport partners with a clear picture of the intentions of aircraft on the ground.

Calculated take Off Time

(CTOT):

- Assigned by NMOC when flow restrictions are in place.
- Aircraft must depart within (-)5 to +10 minutes of its CTOT (as existing requirement).

Target Start Up Approval

Time (TSAT):

- The time provided by ATC that an aircraft can expect to receive start up approval.
- TSAT will be issued at TOBT (-)40mins.
- Pilots will call at TOBT (+/-) 5 minutes to confirm ready.
- ATC will give push & start at TSAT (+/-)5 mins
- It is the responsibility of the AO/HA to communicate the TSAT to the pilot. TSAT will also be included in DCL messages.
- If a TSAT changes post clearance, ATC will communicate the revised TSAT verbally to the pilot. A revised DCL message will not be issued, post ATC clearance.
- Should reduce queuing times at the runway hold while maintaining a high level of utilisation.

Target Take Off Time (TTOT):

- The time that an aircraft is expected to take off.
- Take-off clearance will be given at TTOT (+/-)5 mins.
- Updated in line with any updates to the TSAT
- Calculated by adding a VTT to the TSAT.
- The CTOT window will take precedence over the TTOT window.

Pilot & ATC interface:

Push & Start:

- Pilots should ensure that their flight is ready to depart at TOBT (window of -5 to +5mins). If a flight is not ready within this window then your airline or HA must update the TOBT.
- ATC Clearance (including DCL) shall be requested any time prior to TOBT from Delivery.
- Ground will endeavour to issue push and start clearance at TSAT (+/-)5 minutes.
- ATSAT will remain valid up to TSAT +5 mins.
- It is vital that pilots still call Delivery at TOBT (-/+5) minutes to report ready even if the TSAT is outside this window.
- In case of delays (>5 minutes) after ATC clearance has been received and / or a call ready at TOBT has been made, pilot shall inform clearance of the delay and a new TOBT must be sent by the AO/HA.
- If pilots have called ready at TOBT but push and start is not given by ATC in order to comply with the TSAT, there is no requirement to update the TOBT.
- If pilots have received their clearance and called at TOBT and Ground has not called to give push and start clearance by TSAT +5 mins, pilots are requested to re-call Ground, requesting push and start clearance.