

1. Applicants must be Department of Education primary or secondary level schools located in the eligible catchment.
2. A bank account must exist in the school's name.
3. Only one application per school will be accepted.
4. Funding must be used exclusively for the purposes of implementing the project/activity as stated in the application.
5. Every applicant in receipt of funding must inform daa/Dublin Airport immediately of any change to their circumstances, e.g. cancellation of project/activity, organisation reviewed, acknowledged and agreed by the Independent Judging Panel where a specific change to the use of the funding is requested.
6. Applications must be submitted in advance of costs being incurred. The Programme will not consider costs already incurred.
7. Successful applicants have six months from the date of approval in which to draw down funds; the allocated funding is based on the submission of original quotes.
8. At the discretion of daa/Dublin Airport and the Independent Judging Panel, payment of funding may be provided in instalments.
9. Applicants must provide all relevant information and documentation with submission (e.g. quotes, plans, etc.).
10. Applications received after the closing date will not be accepted.
11. Successful applicants in receipt of €10,000 or more funding must agree to complete the Project Agreement and be bound by its terms.
12. Successful applicants agree to partake in daa/Dublin Airport photo/video shoots, the output of which can be shared in daa/Dublin Airport publications, websites, social media, promotional materials, and media releases which may appear in external media, as required.
13. Successful applicants agree to provide a testimonial in relation to the positive impact of daa/Dublin Airport's support which can be used in daa/Dublin Airport publications, websites, social media, promotional materials, and media releases which may appear in external media, as required.
14. Successful applicants will promote daa/Dublin Airport's support through placement a plaque or of approved branding at the project location and in any published materials relating to the project/activity. daa/Dublin Airport will provide the relevant branding materials to assist with this promotion.
15. daa/Dublin Airport may wish to meet with the applicants directly to understand the application in greater detail.
16. daa/Dublin Airport and the Independent Judging Panel reserves the right to carry out an audit of expenditure in a reasonable timeframe after the granting of funds. Therefore, all records relating to the expenditure of the funding, e.g. invoices, receipts and any other relevant documents, must be retained by the signatories for a period of six years after the receipt of funding.
17. All applicants will be required to submit a Project Completion Report, including photographs, to daa/Dublin Airport and the Independent Judging Panel upon the completion of the project/activity or six months into the project/activity lifecycle, whichever comes first.
18. Canvassing by applicants will automatically result in their application being rejected.
19. Failure to comply with these terms and conditions may lead to a reduction in, or withdrawal of, funds.
20. daa/Dublin Airport and the Independent Judging Panel's decision is final.
21. Schools seeking funding from daa and/or Dublin Airport must confirm that they have complied with the requirements of the Children's First Act, 2015.